

PERSONAL LEARNING REQUIREMENTS

22604VIC Certificate I in Mumgu-dhal tyama-tiyt community connection and pathways

This course is designed for students to explore their Aboriginal and/or Torres Strait Islander identity and community and develop or strengthen personal connections. It also enables learners to develop language, literacy and numeracy skills and personal confidence to engage more broadly with society. The skills and abilities required to study in this course include:

Communication Skills

- Listen actively (e.g. understand instructions with support)
- Respond to communication with support (e.g. verbal instructions or emails)

Physical Skills

- Able to handle learning equipment independently, with assistance if required.
- Adequate vision is required (e.g. to avoid physical hazards)
- Capacity to use computers/smart devices
- Mobility to move safely around equipment in vocational activities
- Sufficient communication abilities (e.g. able to understand instructions)

Cognitive Skills

- Ability to learn to carry out work in a required order or sequence (e.g. including understanding and following instructions)
- Basic problem-solving ability (e.g. identify travel options for work placement, develop a vocational plan and identify support options)

Behavioural & Social Skills

- Motivation to undertake all tasks
- Respect for others

Technical Skills

- Ability to learn basic operational knowledge of computers/smart devices, including capacity to use office tools

Digital Skills

- Understands extremely familiar digital terminology, e.g. turn computer on
- Able to use a desktop icon to open extremely familiar software program
- Able to enter your full name on digital form
- Able to recognise a mobile phone, computer, tablet
- Able to turn a tablet/computer on or off
- Able to answer a phone call or reply to a text message from trainer
- Able to copy a generic password on a computer, e.g. GUEST1
- Able to follow extremely simple instruction and demonstration to turn phone on and off

Before you Enrol

Please review the requirements listed in this document and think about if you might experience challenges in meeting them related to your disability, health condition, learning support assistance or for any other reason. You should discuss your concerns with us before enrolling in your course and can start the conversation by contacting our Customer Service team at:

Phone: 03 5225 0500

Email: courinfo@gordontafe.edu.au

You can also contact any of our support services:

- Disability Support Team: <https://www.thegordon.edu.au/future-students/student-services/disability-support>
- Learning Support Services: <https://www.thegordon.edu.au/quick-links/gordon-students/learning-support>
- Career Counselling: <https://www.thegordon.edu.au/future-students/student-services/career-services>
- Contact the Geelong or Werribee Skills and Jobs Centre here: <https://www.thegordon.edu.au/skills-and-jobs-centre/about-us>

You can view all courses offered at The Gordon here: <https://www.thegordon.edu.au/courses/all-courses>