

How to access CareerHub

CareerHub is our one-stop shop for everything career-related, including some great resources. To access the wonderful world of CareerHub, you first need to be registered with The Gordon Skills & Jobs Centre. You will then receive two emails from us with the subject lines:

- Confirm your email address
- Skills & Jobs Centre CareerHub – Login Details

Open **Confirm your email address** first and click on the top link.

Hi Jenny,

Please use the following link to confirm your email address with The Gordon Skills & Jobs Centre CareerHub.

https://careerhub.thegordon.edu.au/students/email/confirm/447509?emailid=57979&code=h6mGOy0LXISr4_2pXtXzkQ2

If your email client does not support HTML formatted email you may need to confirm your email address manually. To do this enter the confirmation code below on <https://careerhub.thegordon.edu.au/students/email/confirm/447509?emailid=57979>

Confirmation Code: h6mGOy0LXISr4_2pXtXzkQ2

Open **Skills & Jobs Centre CareerHub - Login Details** that shows your **username**. Click on the second link.

Dear Jenny Bloggs

You have new login details for The Gordon Skills and Jobs Centre CareerHub:

- Username: **jenbloggs**
- Password: Not included in this email for security reasons

You can login to CareerHub at:

<https://careerhub.thegordon.edu.au/>

If you don't know your password, you can create a new one using the following link:

<https://careerhub.thegordon.edu.au/students/resetpassword>

You will be taken to a login page. Enter your username and email address, and click on the **Send password reset email** button.

the Gordon | **SKILLS AND JOBS CENTRE**

Need to Reset your Password? Don't worry, we can help.

The Gordon
To recover your **The Gordon** password you will need to use the The Gordon IT systems.

OR

Skills & Jobs Centre CareerHub Login
You can recover your **Skills & Jobs Centre CareerHub Login** password using the form below.

Skills and Jobs Centre CareerHub Username or Student Number

Email

The address must be one of the addresses registered with Skills and Jobs Centre CareerHub

Send password reset email

Questions?

P (03) 5225 0700 **E** skillscentre@gordontafe.edu.au

Bookings are essential for all workshops, panels, programs and appointments

You will now have been sent an email to set up your password. Click on the first link.

Hi Jenny,

To reset your password please use the following link:

https://careerhub.thegordon.edu.au/students/resetconfirmation/T8_VfKPRbAMyNx2HoM90Ug2

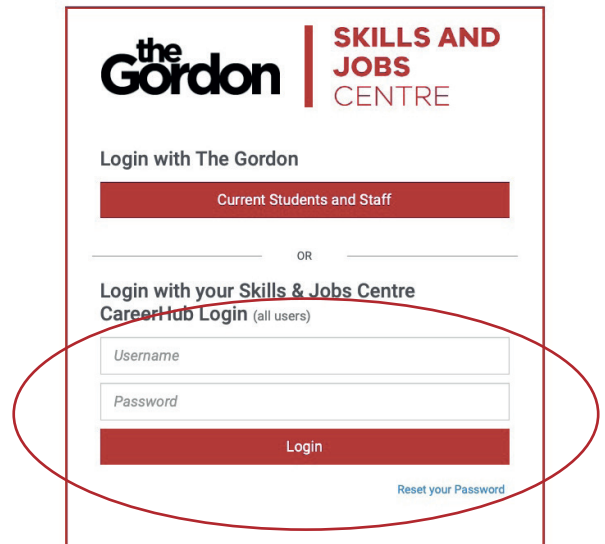
You have three days to use the reset link. If you cannot use this link you can generate another using the [Reset Your Password Page](#).

Your username is **jenbloggs**.

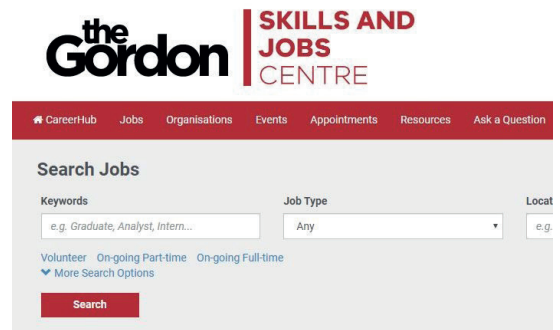
If you have any problems using this feature. Please contact [The Gordon Skills & Jobs Centre](#).

Congratulations! You can now log in to CareerHub. Access it any time at <https://careerhub.thegordon.edu.au/>

Or find Quick Links on the Gordon's homepage and click on **Login to CareerHub**.



In CareerHub, you can browse local job vacancies, register for upcoming events, and book an appointment.



Under **Resources** in the red menu ribbon, you'll find links to career quizzes, sample resumes, online job boards, and much more!

Use the **Filter by Topics** menu or the keyword search to show all our resources in your area of interest.

