

# Career and Course Guide

2024 - 2025



Real skills. Real experience. Real outcomes.  
[thegordon.edu.au](https://www.thegordon.edu.au) TAFE 3044

TAFE VICTORIA

the  
Gordon

# Acknowledgement of Traditional Owners

The Gordon acknowledges Aboriginal and Torres Strait Islander people as the traditional custodians of the land on which we work, study and do business. The Gordon is an inclusive institution and welcomes people of any age, culture, religion, gender, sexuality and ability.



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# Hear from our students

## Real skills.

We focus on practical training, less theory and more experience. We have a widely known reputation for quality, trusted in Australia and overseas.

“I wanted to develop a wider range of skills and grow my business. This course exceeded my expectations and I have met some amazing teachers and designers. The units were project based and designed to get you ready for industry work.”

ASHLEIGH HAYCOCK  
DIPLOMA OF GRAPHIC DESIGN



## Real experience.

Work placements and projects form a large part of our course content, giving you the practical experience you need to be confident when you enter the workforce.

“The Gordon is giving me the experience I need to become the best landscaper I can be, boosting my confidence and other skills I can use in life. I’ve also met lots of people in the industry. These connections will really help shape my career going forward.”

MADDI SHEEDY  
CERT III IN LANDSCAPE CONSTRUCTION



## Real outcomes.

Our diplomas and advanced diplomas can give you credits and guaranteed pathways into degrees at other universities.

“I knew I needed the credentials for work and saw The Gordon was offering cyber through Free TAFE, so I applied and really enjoyed it. The teachers were very knowledgeable and the facilities were awesome. The course was structured in a way that you were always learning, but weren’t overloaded. Now thanks to The Gordon’s connections, I gained employment in industry.”

JED HAZELAGER  
CERT IV IN CYBER SECURITY



## Get real. Come and meet us.

Are you thinking about studying at The Gordon? We run information sessions throughout the year so that you can talk to teachers about your course of interest. Even if you’re still unsure, these information sessions are a great way to narrow your choice and find the right path for you! See our website for more details [thegordon.edu.au](http://thegordon.edu.au)

Learn more  
here!



# Why choose The Gordon?



## So many courses to choose from

We have hundreds of qualifications! Short courses, apprenticeships, VET in schools, traineeships, certificates, diplomas and advanced diplomas.



## Practical approach to learning

We focus on practical training which means less theory and more hands-on experience.



## Teachers that know from experience

Our teachers are industry trained professionals who love their work and pass their passion onto their students.



## Gain confidence through working

Work placements and projects form a large part of our course content, giving you the experience you need.



## Real industry connections

Our wide industry networks help graduates achieve strong employment outcomes.



## Reputation that counts

We have a widely known reputation for quality, trusted in Australia and overseas.



## Pathways for a bright future

You can use our diplomas and advanced diplomas to gain credits towards degrees at other universities particularly Deakin and Torrens University.



## Choose the Lifestyle you want

Our location is close to the beach and the beautiful Geelong waterfront offers a lifestyle as well as an education.



## Options for everyone

You don't need an ATAR to study at TAFE. Our course are for everyone! Courses have some selection criteria, but we have made sure there are study options for everyone.

Learn more  
here!



# Find your future career

Thinking about your future can be both exciting and daunting. There are a lot of choices out there, so how do you choose? Take the quiz on the following pages to point your career path in the right direction.

## 1. Take the quiz.

Grab a pen or highlighter and go through the following few pages highlighting the things you either currently enjoy or think you would enjoy.

## 2. Measure your interest.

Count and total your interests on pages 6-7. This will give you an idea of what your preferred career focus might involve.

## 3. See the possibilities.

See the many career options you could have. Then check out the courses you scored highest in. The courses are colour coded so you can find a course to match your career!

## Did you know?

According to research, if you choose to do further study:



**Your job prospects will be better**



**Your income will be higher**



**You will be better prepared for career changes**



**You will learn new skills**


Remember your next step is about what **you want to do** and the way **you want to learn**.

# Start with what you enjoy

Grab a pen or highlighter and go through the next two pages, highlighting the things you currently enjoy or think you would enjoy. Total up your choices and pop this number in the circle.


Find the same colour on the next page to see what career or job roles that might suit you!

## 1.



- Using databases and computers to collect and summarise numerical information?
- Understanding how local and international businesses work?
- Solving problems using numbers, tables or formulae?
- Compiling information on graphs?
- Writing and compiling documents or reports?
- Working on projects in a team?
- Ensuring things are done on time?
- Using administration systems?
- Undertaking negotiations or deals?
- Group discussions and decisions?
- Analysing statistics?
- Doing research?
- Solving maths puzzles?
- Planning and organising?
- Supervising others?
- Interacting with customers?
- Helping on committees?
- Keeping records and budgets?
- Promoting and selling products?

## 2.



- Designing plans for construction projects such as houses, renovations or furniture?
- Watching design shows about houses or large structures?
- Designing and constructing new products, patterns or clothing?
- Drawing and illustrating by hand or with digital design programs?
- Reading fashion, home or design magazines?
- Creating floral arrangements and visual displays?
- Discovering new products, brands and designers?
- Designing flyers, posters or publications?
- Designing games, websites or animations?
- Being creative?
- Writing?
- Decorating?
- Visiting exhibitions?
- Following fashion trends?
- Art, painting, sculpture, printmaking?

## 3.

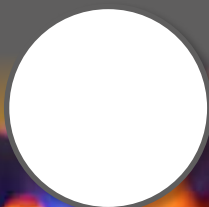


- Visiting pet shops, animal shelters and veterinary clinics?
- Building fences, retaining walls and other outdoor landscaping components?
- Measuring and marking out land for a new project?
- Analysing and working with chemical substances?
- Growing and maintaining plants and gardens?
- Visiting rural, outback and coastal areas?
- Conducting experiments and research?
- Reading or watching science stories?
- Monitoring water and soil quality?
- Visiting science museums?
- Caring for and training your pets?
- Being outdoors?
- Understanding life systems?
- Designing new garden areas?
- Caring for sick or injured animals?
- Identifying plants and animals?
- Hands-on work?

## Note to readers

The questions and career ideas are from the Career Voyage program. This quiz provides a range of career ideas that can relate to courses offered at The Gordon, or courses that may pathway to study at Uni.

### 4.



- Designing plans for construction projects such as houses, renovations or furniture?
- Working on house renovations such as bricklaying, woodworking, painting and plastering?
- Using tools and machinery to make or repair objects?
- Reading and interpreting plans and specifications?
- Restoring or repairing car panels and components?
- Operating and repairing machinery or equipment?
- Designing new products or machinery?
- Organising efficient storage solutions?
- Constructing models from kits?
- Working with computer hardware and software?
- Working with metal and welding equipment?
- Repairing broken items around the house?
- Putting together a radio or speakers?
- Learning about electricity and power?
- Learning about new inventions?
- Putting furniture together?
- Working with your hands?
- Working on car engines?

### 5.



- Trying new hair styles/colours and make-up applications on yourself or friends?
- Interacting with different types of customers and clients?
- Learning about different cuisines and ingredients?
- Cooking from recipes and creating new dishes?
- Supervising and delegating to others?
- Doing beauty treatments such as facials and manicures?
- Learning about new countries and cultures?
- Learning about skin nutrition and biology?
- Writing proposals, reports and speeches?
- Promoting and selling products?
- Reading hair and beauty magazines?
- Organising and promoting events?
- Serving food and beverages?
- Keeping a budget?
- Working in a team?
- Meeting new people?
- Travelling?

### 6.



- Caring for those who are unwell or unable to care for themselves?
- Supporting others who are stressed or not coping well?
- Learning about medical techniques and treatments?
- Learning about alternative health treatments?
- Creating and implementing activities for children?
- Meeting new people of all ages and backgrounds?
- Helping people solve their personal problems?
- Understanding and supporting children to learn?
- Applying first aid or medical assistance?
- Helping people who are having disagreements?
- Discussing ways to improve your health?
- Giving information and advice to people?
- Understanding how people think and feel?
- Volunteering with a charity or community groups?
- Learning about the human body?
- Giving someone a massage?
- Educating and caring for children?
- Working in a team?
- Visiting a hospital?

# Get a glimpse of the possibilities

From the answers you gave, these are the type of job roles and careers you might enjoy. By continuing your study at The Gordon you can be on your way to a new career or starting a pathway to university.

**1.** If you scored highest in **blue** careers, then check out the blue coded courses.



**Admin finance, information technology and cyber security** might be for you!

- Accountant\*
- Accounts clerk
- Advertising account manager
- Bookkeeper
- Brand manager
- Business trainer or assessor
- Campaign coordinator
- Communications coordinator
- Credit analyst\*
- Data entry operator
- Digital marketing coordinator
- Executive or personal assistant
- Finance broker\*
- Financial planner\*
- Fund manager\*
- Import/export manager
- Marketing coordinator
- Project manager\*
- Registered tax agent
- Small business owner
- Software support technician
- Website administrator
- Network technician
- Help desk assistant
- Security Operations Centre (SOC) Analyst
- Cyber Security Analyst
- Networking Security Support officer

**2.** If you scored highest in **pink** careers, then check out the pink coded courses.



Looks like you are a creative!  
**Graphic designer, game designer, florist or architect** might be a career for you!

- Advertising or packaging designer
- Animator
- Arts worker
- Colour consultant
- Commercial designer
- Desktop publisher
- Digital effects producer
- Draftsperson (building/ architecture or civil design)
- Florist
- Floristry wholesaler
- Game designer
- Graphic designer
- Illustrator
- Industrial designer
- Visual artist
- Visual merchandiser
- Website designer

**3.** If you scored highest in **orange** careers, then check out the orange coded courses.



Check out the careers that might suit you working with **animals, conservation or in science!**

- Analyst
- Animal behaviourist
- Animal care products advisor
- Animal shelter attendant
- Animal welfare assistant
- Coast care officer
- Conservation manager
- Dog trainer
- Fire management officer
- Greenkeeper
- Horticulturist
- Laboratory technician
- Landcare project officer
- Landscaper
- Marine park ranger
- Natural area restoration officer
- Natural resource manager
- Nursery worker
- Park ranger
- Pet groomer
- Pet shop assistant
- Quarantine officer
- Sampler
- Technical officer
- Turf manager
- Veterinary clinic manager
- Veterinary nurse



## 4. If you scored highest in **grey** careers, then check out the **grey** coded courses.



Check out the careers that might suit you in **building, engineering** or careers that need **technical skills**.

Automotive glazing technician  
Bricklayer  
Building inspector or supervisor  
Cabinet maker  
Carpenter  
Civil engineer\*  
Colour consultant  
Concreter  
Construction manager\*  
Database designer/specialist  
Draftsperson (building/architecture or civil design)  
E-commerce manager  
Electrician  
Fabricator  
Fitter and turner  
Foreman or project manager  
Forklift or crane operator  
Helpdesk operator  
Interior designer or decorator  
Joiner  
Mechanical engineer\*  
Motor mechanic (light or heavy)  
Network security manager  
Painter and decorator  
Panel beater  
PC technician  
Plant operator  
Plasterer  
Plumber  
Programmer  
Property developer\*  
Quantity surveyor\*  
Registered builder  
Spray painter  
Supply chain manager  
Transport operations manager  
Vehicle customiser  
Warehouse operator  
Web designer/developer  
Welder  
Workshop manager

## 5. If you scored highest in **yellow** careers, then check out the **yellow** coded courses.



Looks like you are a **people person!** Check out the careers that might suit you working in the community.

Beauty or spa therapist  
Body artist  
Cafe owner  
Catering assistant or manager  
Chef  
Conference or exhibition coordinator  
Event coordinator  
Executive chef  
Festival or functions coordinator  
Film and television make-up artist  
Food and beverage attendant  
Hairdresser  
Kitchen attendant  
Make-up artist  
Nail technician  
Reservations manager  
Restaurateur  
Retail make-up sales assistant  
Salon or spa supervisor  
Session stylist  
Short order cook  
Site or venue coordinator  
Wedding planner

## 6. If you scored highest in **green** careers, then check out the **green** coded courses.



Looks like you are a caring person. A career in **health or community services** might be for you!

Aged care worker  
Child protection officer\*  
Childcare assistant  
Community development worker  
Community leisure officer  
Counsellor\*  
Disability advocate  
Disability support worker  
Drug and alcohol counsellor\*  
Early childhood educator\*  
Enrolled nurse  
Family day carer  
Family support worker  
Family therapist\*  
Hostel or aged care supervisor  
Kindergarten assistant  
Kindergarten teacher\*  
Nanny  
Orderly or wards person  
Pathology specimen collector (phlebotomist)  
Patient services assistant  
Personal or disability carer  
Physiotherapist\*  
Policy developer or researcher\*  
Primary school teacher\*  
Qualified childcare worker - room leader  
Qualified out of school care coordinator  
Recreational youth activities worker  
Registered midwife\*  
Registered nurse\*  
Remedial massage therapist  
Residential care officer  
Social welfare worker  
Sports massage therapist  
Youth worker

# Courses you can study on-campus at The Gordon

Accounting		Location	Intakes	Duration
F	FNS40222 <b>Certificate IV in Accounting and Bookkeeping</b>	G	Feb, Jul	FT: 6 months PT: 12 months
F	FNS50222 <b>Diploma of Accounting</b>	G	Feb	FT: 6 months PT: 12 months
Animal Studies		Location	Intakes	Duration
	ACM20121 <b>Certificate II in Animal Care</b>	E W	Feb	FT: 12 months
	ACM30122 <b>Certificate III in Animal Care Services</b>	E W B	Feb	FT: 12 months
	ACM40418 <b>Certificate IV in Veterinary Nursing</b>	E T	Feb Ongoing	FT: 12 months FT: 12 months
Beauty Therapy		Location	Intakes	Duration
	SHB30121 <b>Certificate III in Beauty Services</b>	G T	Feb, Jul Ongoing	FT: 6 months FT: 3 years
	SHB40121 <b>Certificate IV in Beauty Therapy</b>	G T	Feb, Jul Ongoing	FT: 12 months FT: 3 years
	SHB50121 <b>Diploma of Beauty Therapy</b>	G	Feb, Jul	FT: 12 months
	SHB20216 <b>Certificate II in Salon Assistant</b>	G	Feb, July	FT: 6 months
Business		Location	Intakes	Duration
	BSB30120 <b>Certificate III in Business</b>	T	Ongoing	FT: 12 months
	AHC41019 <b>Certificate IV in Agribusiness</b>	T	Ongoing	FT: 12 months
	BSB40120 <b>Certificate IV in Business</b>	T	Ongoing	FT: 12 months
	BSB50420 <b>Diploma of Leadership and Management</b>		On demand	PT: 12 months
Building Design and Construction Management		Location	Intakes	Duration
F	CPC40120 <b>Certificate IV in Building and Construction</b> Building	E	Jan	FT: 8 months
F	CPC50220 <b>Diploma of Building and Construction</b> Building	E	Jan	FT: 18 months
	22477VIC <b>Advanced Diploma of Building Design</b> Architectural-	E	Jan	FT: 2 years
	CPC40120 <b>Certificate IV in Building and Construction</b> Site Management	E	Jan	FT: 6 months
Celebrancy		Location	Intakes	Duration
F	CHC41015 <b>Certificate IV in Celebrancy</b>	G O	May, Nov	PT: 6-8 months

KEY: G Geelong City Campus E East Geelong Campus W Werribee Campus B Ballarat Campus C Colac Trade Training Centre

All courses here!



Community Services		Location	Intakes	Duration
F	CHC33015 <b>Certificate III in Individual Support</b> Disability-	G W T	Feb, Apr, Jul, Oct Ongoing	FT: 5 months FT: 12 months
F	CHC42021 <b>Certificate IV in Community Services</b>	G W	Jul	FT: 12 months
F	CHC40413 <b>Certificate IV in Youth Work-</b>	G	Feb, Jul	FT: 12 months
	CHC52021 <b>Diploma of Community Services</b>	G W	Jan, Jul	FT: 12 months PT: 18 months
Cookery		Location	Intakes	Duration
F	SSIT30821 <b>Certificate III in Commercial Cookery</b>	G A	Feb, Jul Ongoing	FT: 12 months FT: 3 years
	SIT40521 <b>Certificate IV in Kitchen Management</b>	G	Ongoing	FT: 6 months
Early Childhood Education		Location	Intakes	Duration
F	CHC30121 <b>Certificate III in Early Childhood Education and Care</b>	G W T	Feb, Jul Ongoing	FT: 12 months PT: 3 years
F	CHC30221 <b>Certificate III in School Based Education Support</b>	G W T	Feb Ongoing	FT: 12 months FT: 12 months
F	CHC50121 <b>Diploma of Early Childhood Education and Care</b>	G W T	Feb, Apr, Jul, Sep Ongoing	PT: 18 months PT: 1-4 years
Engineering		Location	Intakes	Duration
	MEM50212 <b>Diploma of Engineering</b> Technical-	E	Feb	FT: 12 months
English Language		Location	Intakes	Duration
	22486VIC <b>Certificate III in EAL</b> Access-	G	Feb	FT: 6 months
	22487VIC <b>Certificate IV in EAL</b> Access-	G	Feb	FT: 6 months
Floristry		Location	Intakes	Duration
	SFL30115 <b>Certificate III in Floristry</b>	G A	Feb, Jul Ongoing	FT: 12 months FT: 3 years
First Nations Programs		Location	Intakes	Duration
	22604VIC <b>Certificate I in Mumgu-dhal tyama-tiyt community, connection and pathways</b>	G	Feb, Jul	FT: 6 months
	22605VIC <b>Certificate II in Mumgu-dhal tyama-tiyt community, connection and pathways</b>	G	Feb, Jul	FT: 6 months
General Education		Location	Intakes	Duration
	22472VIC <b>Certificate I in General Education for Adults</b>	G	To be advised	FT: 6 months PT: Flexible
	22473VIC <b>Certificate II in General Education for Adults</b>	G	Feb	FT: 6 months
	22474VIC <b>Certificate III in General Education for Adults - BINS</b>	G	Feb, Jul	FT: 6 months

# Courses you can study on-campus at The Gordon

Graphic Design and Visual Arts		Location	Intakes	Duration
CUA30720	<b>Certificate III in Design Fundamentals</b> Graphic Design	<span style="border: 1px solid orange; padding: 2px;">O</span>	Feb, Jul	FT: 12 months
CUA41320	<b>Certificate IV in Visual Arts</b>	<span style="border: 1px solid blue; padding: 2px;">G</span>	Feb	FT: 12 months
CUA50720	<b>Diploma of Graphic Design</b>	<span style="border: 1px solid blue; padding: 2px;">G</span>	Feb	FT: 12 months
Information Technology and Cyber Security		Location	Intakes	Duration
<span style="border: 1px solid orange; padding: 2px;">F</span>	ICT30120 <b>Certificate III in Information Technology</b>	<span style="border: 1px solid green; padding: 2px;">E</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Feb, Jul Ongoing	FT: 6 months FT: 12 months
22603VIC	<b>Certificate IV in Cyber Security</b>	<span style="border: 1px solid green; padding: 2px;">E</span>	Feb	FT: 12 months
ICT40120	<b>Certificate IV in Information Technology</b>	<span style="border: 1px solid green; padding: 2px;">E</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Feb Ongoing	FT: 12 months PT: 12 months
Hairdressing		Location	Intakes	Duration
<span style="border: 1px solid orange; padding: 2px;">F</span>	SHB20216 <b>Certificate II in Salon Assistant</b>	<span style="border: 1px solid blue; padding: 2px;">G</span>	Feb, Jul	FT: 6 months PT: 12 months
SHB30516	<b>Certificate III in Barbering</b>	<span style="border: 1px solid blue; padding: 2px;">G</span> <span style="border: 1px solid green; padding: 2px;">A</span>	Feb, Jul, Ongoing	FT: 12 months FT: 3 years
SHB30416	<b>Certificate III in Hairdressing</b>	<span style="border: 1px solid green; padding: 2px;">A</span>	Ongoing	FT: 3 years
Health Services, Pathology and Sterilisation		Location	Intakes	Duration
<span style="border: 1px solid orange; padding: 2px;">F</span>	HLT43015 <b>Certificate IV in Allied Health Assistance~</b>	<span style="border: 1px solid blue; padding: 2px;">G</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Feb Ongoing	FT: 12 months FT: 2 years
HLT33115	<b>Certificate III in Health Services Assistance</b>	<span style="border: 1px solid blue; padding: 2px;">G</span> <span style="border: 1px solid purple; padding: 2px;">W</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Jan, Jul Ongoing	FT: 6 months FT: 1 year
<span style="border: 1px solid orange; padding: 2px;">F</span>	CHC33015 <b>Certificate III in Individual Support</b> Ageing~	<span style="border: 1px solid blue; padding: 2px;">G</span> <span style="border: 1px solid purple; padding: 2px;">W</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Feb, Apr, Jul, Oct Ongoing	FT: 10 months FT: 12 months
<span style="border: 1px solid orange; padding: 2px;">F</span>	CHC33015 <b>Certificate III in Individual Support</b> Disability~	<span style="border: 1px solid blue; padding: 2px;">G</span> <span style="border: 1px solid purple; padding: 2px;">W</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Feb, Apr, Jul, Oct Ongoing	FT: 5 months FT: 12 months
<span style="border: 1px solid orange; padding: 2px;">F</span>	CHC43415 <b>Certificate IV in Leisure and Health</b>	<span style="border: 1px solid orange; padding: 2px;">T</span>	Ongoing	FT: 2 years
HLT37015	<b>Certificate III in Sterilisation Services</b>	<span style="border: 1px solid green; padding: 2px;">E</span>	Jan	PT: 12 months
HLT47015	<b>Certificate IV in Sterilisation Services</b>	<span style="border: 1px solid green; padding: 2px;">E</span>	Jan	PT: 12 months
HLT37215	<b>Certificate III in Pathology Collection</b>	<span style="border: 1px solid blue; padding: 2px;">G</span> <span style="border: 1px solid purple; padding: 2px;">W</span>	Feb, Apr, Jul, Oct	FT: 6 months
HLT52015	<b>Diploma of Remedial Massage~</b>	<span style="border: 1px solid blue; padding: 2px;">G</span>	Jul	PT: 12 months
Horticulture and Conservation		Location	Intakes	Duration
<span style="border: 1px solid orange; padding: 2px;">F</span>	AHC30716 <b>Certificate III in Horticulture</b>	<span style="border: 1px solid green; padding: 2px;">E</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Feb Ongoing	FT: 12 months PT: 2 years FT: 2 years
AHC31021	<b>Certificate III in Parks and Gardens</b>	<span style="border: 1px solid green; padding: 2px;">A</span>	Ongoing	PT: 3 years
AHC40920	<b>Certificate IV in Conservation and Ecosystem Management</b>	<span style="border: 1px solid green; padding: 2px;">E</span> <span style="border: 1px solid orange; padding: 2px;">T</span>	Jul Ongoing	FT: 12 months PT: 2 years FT: 2 years
AHC41019	<b>Certificate IV in Agribusiness</b>	<span style="border: 1px solid orange; padding: 2px;">T</span>	Ongoing	PT: 2 years

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All courses here!



Hospitality		Location	Intakes	Duration
<b>F</b>	SIT30616 <b>Certificate III in Hospitality</b>	<b>T</b>	Ongoing	FT: 12 months
	SIT50422 <b>Diploma of Hospitality Management</b>	<b>G</b>	Feb	FT: 6 months
Laboratory Technology		Location	Intakes	Duration
	MSL40118 <b>Certificate IV in Laboratory Techniques-</b>	<b>G</b>	Jan	FT: 12 months
	MSL50118 <b>Diploma of Laboratory Technology-</b>	<b>G</b>	Jan	FT: 12 months
Nursing		Location	Intakes	Duration
<b>F</b>	HLT54121 <b>Diploma of Nursing</b>	<b>G W</b>	Feb, Apr, Jul, Oct	FT: 2 years
	22474VIC <b>Certificate III in General Education for Adults - BINS</b>	<b>G</b>	Feb, Jul	FT: 6 months
Plumbing		Location	Intakes	Duration
<b>F</b>	CPC40920 <b>Certificate IV in Plumbing and Services</b> Business and Estimating	<b>E</b>	Jan	PT: 10 weeks
<b>F</b>	CPC40920 <b>Certificate IV in Plumbing and Services</b> Drainage Work	<b>E O</b>	Jan	PT: 30 weeks
<b>F</b>	CPC40920 <b>Certificate IV in Plumbing and Services</b> Gasfitting Work	<b>E</b>	Jan	PT: 13 weeks
Supported Learning Programs		Location	Intakes	Duration
	22567VIC <b>Certificate I in Transition Education</b>	<b>G</b>	Feb, Jul	FT: 12 months
	22566VIC <b>Certificate I in Work Education</b>	<b>G</b>	Feb, Jul	FT: 12 months
	22481VIC <b>Certificate II in Work Education</b>	<b>G</b>	Feb	FT: 5 months
Training and Assessment		Location	Intakes	Duration
	TAE40122 <b>Certificate IV in Training and Assessment</b>	<b>G O</b>	Feb, Apr, Jul, Oct	FT: 6 months PT: 12 months
Transport and Logistics		Location	Intakes	Duration
<b>F</b>	TL130321 <b>Certificate III in Supply Chain Operations</b>	<b>T</b>	Ongoing	FT: 12 months PT: 6 months
VCE		Location	Intakes	Duration
	VCE0000001 <b>Victorian Certificate Education - Vocational Major</b>	<b>E</b>	Feb, Jul	FT: 2 years
	VCE0000001 <b>Victorian Certificate of Education</b>	<b>G</b>	Feb, Jul	FT: 2 years
	VPC0000001 <b>Victorian Pathways Certificate</b>	<b>G</b>	Feb, Jul	FT: 12 months
Work Health and Safety		Location	Intakes	Duration
<b>F</b>	BSB41419 <b>Certificate IV in Work Health and Safety</b>	<b>E</b>	Feb, May, Jul	PT: 6 months
	BSB51319 <b>Diploma of Work Health and Safety</b>	<b>E</b>	Feb, Jul	PT: 12 months

# Pre-apprenticeships

Automotive		Location	Intakes	Duration
F	AUR20720 <b>Certificate II in Automotive Vocational Preparation</b>	E	Feb, Apr, Jun, Sep	FT: 3 months
Building Trades		Location	Intakes	Duration
F	22338VIC <b>Certificate II in Building &amp; Construction Pre-apprenticeship</b> Carpentry	E	Feb, Jul	FT: 4 months
Licensed Trades		Location	Intakes	Duration
F	22499VIC <b>Certificate II in Electrotechnology</b> Pre-vocational	E	Feb, Jul	FT: 6 months
Hairdressing and Beauty Therapy		Location	Intakes	Duration
F	SHB20216 <b>Certificate II in Salon Assistant</b>	E G	Feb, July	FT: 6 months



KEY: G Geelong City Campus E East Geelong Campus W Werribee Campus B Ballarat Campus C Colac Trade Training Centre



# Apprenticeships

Automotive	Location	Intakes	Duration
AUR31120 <b>Certificate III Heavy Commercial Vehicle Mechanical Technology</b>	E	Ongoing	FT: 4 years PT: 6 years
AUR30620 <b>Certificate III in Light Vehicle Mechanical Technology</b>	E C	Ongoing	FT: 4 years PT: 6 years
AUR32120 <b>Certificate III in Automotive Body Repair Technology</b>	E	Ongoing	FT: 4 years PT: 6 years
AUR32220 <b>Certificate III in Automotive Glazing Technology</b>	E	Ongoing	FT: 4 years
AUR32420 <b>Certificate III in Automotive Refinishing Technology</b>	E	Ongoing	FT: 4 years PT: 6 years
Building and Construction Trades	Location	Intakes	Duration
CPC30220 <b>Certificate III in Carpentry</b>	E C	Ongoing	FT: 4 years
CPC33020 <b>Certificate III in Bricklaying and Blocklaying</b>	E	Ongoing	FT: 3 years
CPC31920 <b>Certificate III in Joinery</b>	E	Ongoing	FT: 4 years
CPC30620 <b>Certificate III in Painting and Decorating</b>	E	Ongoing	FT: 3 years
MSF31113 <b>Certificate III in Cabinet Making-</b>	E	Ongoing	FT: 4 years
Licensed Trades	Location	Intakes	Duration
UEE30820 <b>Certificate III in Electrotechnology Electrician</b>	E	Ongoing	FT: 3.5 years
CPC32420 <b>Certificate III in Plumbing</b> General Plumber Roofing & Mechanical	E	Ongoing	FT: 3 years
Engineering	Location	Intakes	Duration
MEM31922 <b>Certificate III in Engineering</b> Fabrication Trade	E	Ongoing	FT: 4 years
MEM31922 <b>Certificate III in Engineering</b> Mechanical Trade	E	Ongoing	FT: 4 years
Floristry	Location	Intakes	Duration
SFL30115 <b>Certificate III in Floristry</b>	G	Ongoing	FT: 3 years
Horticulture	Location	Intakes	Duration
AHC30921 <b>Certificate III in Landscape Construction</b>	E	Ongoing	FT: 3 years
AHC31120 <b>Certificate III in Nursery Operations</b>	E	Ongoing	FT: 3 years
AHC31319 <b>Certificate III in Sports Turf Management</b>	E	Ongoing	FT: 3 years
AHC31021 <b>Certificate III in Parks and Gardens</b>	E	Ongoing	PT: 3 years
Hairdressing and Beauty Therapy	Location	Intakes	Duration
SHB30516 <b>Certificate III in Barbering</b>	G	Ongoing	FT: 3 years
SHB30416 <b>Certificate III in Hairdressing</b>	G	Ongoing	FT: 3 years



Free TAFE.



Online



Traineeships completed in the workplace



Apprenticeship

# Free TAFE for Priority Course List

You can now complete more than one Free TAFE course!

Pathway courses are now available within the same sector including nursing, accounting and community services.

Eligibility criteria apply.

Other fees and charges may apply.

See [freetafe.vic.gov.au](http://freetafe.vic.gov.au).

**P** = Pathway to university

**Real skills.**

**Real experience.**

**Real outcomes.**

## Free TAFE courses

FNS40222 Certificate IV in Accounting and Bookkeeping

FNS50222 Diploma of Accounting **P**

HLT43015 Certificate IV in Allied Health Assistance ~

CPC40120 Certificate IV Building and Construction (Building)

CPC50220 Diploma of Building and Construction (Building) **P**

SIT30821 Certificate III in Commercial Cookery

CHC42021 Certificate IV in Community Services

CHC52021 Diploma of Community Services **P**

22603VIC Certificate IV in Cyber Security

CHC30221 Certificate III in School Based Education Support

CHC30121 Certificate III in Early Childhood Education and Care

CHC50121 Diploma of Early Childhood Education and Care **P**

HLT33115 Certificate III in Health Services Assistance

AHC30716 Certificate III in Horticulture

SIT30616 Certificate III in Hospitality ~ (Traineeship only)

CHC33015 Certificate III in Individual Support (Ageing) ~

CHC33015 Certificate III in Individual Support (Disability) ~

ICT30120 Certificate III in Information Technology

CHC43415 Certificate IV in Leisure and Health

HLT54121 Diploma of Nursing **P**

CPC40920 Certificate IV in Plumbing and Services - Business and Estimating

CPC40920 Certificate IV in Plumbing and Services - Drainage Work

CPC40920 Certificate IV in Plumbing and Services - Gasfitting Work

TLI30321 Certificate III in Supply Chain Operations (Traineeship only)

TAE40122 Certificate IV in Training and Assessment

ACM40418 Certificate IV in Veterinary Nursing

BSB41419 Certificate IV in Work Health and Safety

CHC40413 Certificate IV in Youth Work ~

## Apprenticeship pathway courses

AUR20720 Certificate II in Automotive Vocational Preparation ~

22338VIC Certificate II in Building and Construction Pre-apprenticeship - Carpentry

22499VIC Certificate II in Electrotechnology (Pre-vocational)

SHB20216 Certificate II in Salon Assistant



# Scholarships and awards

AWARDS FOR EXCELLENCE

the Gordon AWARDS FOR EXCELLENCE

the Gordon AWARDS FOR EXCELLENCE

the Gordon AWARDS FOR EXCELLENCE

the Gordon AWARDS FOR EXCELLENCE

the Gordon AWARDS FOR EXCELLENCE

the Gordon AWARDS FOR EXCELLENCE

Are you a motivated, goal-orientated student with big goals for your future? Is financial hardship a barrier to you achieving your study or career plan? A Gordon Scholarship may be an option for you.

Our scholarship program significantly improves access to education and training by assisting our students with course-related expenses, travel and basic living costs. In 2023, we offered 47 scholarships, ranging from \$500 to \$5,000, totaling more than \$91,000. Visit our website to learn more about our scholarship program.

## Scholarship overview

### Open Scholarships

#### Marion and Ernie Speight

- One scholarship valued at \$1,000

#### Kevin and Jo Boland

- One scholarship valued at \$1,000

#### Rotary Club of Geelong East

- One scholarship valued at \$1,000

#### Coulson Family Trust

- One scholarship valued at \$2,000

#### Alexander Miller Estate

- One scholarship valued at \$200

#### David Russell Memorial

- One scholarship valued at \$1,000

### Jump Start Scholarships

#### Soroptimist International Geelong

- Two scholarships valued at \$1,000 each

#### Geelong Community Foundation

- Five scholarships valued at \$2,000 each

#### Geelong Galvanizing

- Three scholarships valued at \$1,000 each

#### Dow Chemical Company

- Three scholarships valued at \$1,000 each

### Empowerment Scholarships

#### Emma and Morris Jacobs

- Two scholarships valued at \$500 each

#### Saltair Spa

- One scholarship valued at \$1,000

#### Kinetic IT

- Three scholarships valued at \$2,000, \$3,000 and \$5,000

#### Geelong Field Naturalists Club

- One scholarship valued at \$1,000

#### George Alexander Foundation

- Six scholarships valued at \$5,000 each

### Inspire Your Future Scholarships

#### Tyler Dean Memorial

- One scholarship valued at \$1,000

#### Werribee Rotary Club

- Two scholarships valued at \$1,000 each

#### Middy's Electrical

- One scholarship valued at \$1,000

#### Ted Dimmick Charitable Trust

- Two scholarships valued at \$2,500 each

Based on scholarships available in 2023. Scholarship and bursary values may change in 2024.

## The Gordon Awards for Excellence

Every year, The Gordon presents awards to recognise and reward excellence in academic and personal achievement, community involvement and leadership.

Students are nominated across 20 award categories, with prize money ranging from \$500 to \$2,000. Some of our winning students are also nominated for the Victorian Training Awards each year.



# VET Delivered to Secondary Students

VET Delivered to Secondary Students (VETDSS) allows you to combine your senior secondary studies with a Vocational Education and Training (VET) program.

The Gordon has delivered VETDSS programs for over 20 years, with more than 1,800 students from over 80 secondary colleges participating each year.

## How does it work?

You can undertake a VETDSS program alongside your VCE.

VETDSS programs are run over one or two years, which you complete during Years 10, 11 and/or 12 depending on when you start. Programs are delivered from February to November. Some programs may require attendance during school holiday periods, particularly for the Structured Workplace Learning (SWL) component.

## What are the benefits?

VETDSS is a unique opportunity for you to experience a career you may be considering. As a result, you can:

- Contribute to the eligibility requirements for VCE.
- Contribute to your ATAR score.
- Develop 'job ready' skills and experience in your chosen industry.
- Receive a nationally accredited qualification or units towards a qualification.
- Achieve a pathway and credits towards higher level courses.
- Gain credit into apprenticeships and possibly reduce the duration of an apprenticeship.

## VETDSS Courses

## Gordon TAFE Pathways

<b>Animal Care</b>	<b>Animal Studies</b>
ACM20121 <b>Certificate II in Animal Care*</b>	ACM30122 <b>Certificate III in Animal Care Services</b>
<b>Automotive</b>	<b>Automotive</b>
AUR20720 <b>Certificate II in Automotive Vocational Preparation</b> Mechanical	AUR30620 <b>Certificate II in Light Vehicle Mechanical Technology</b>
<b>Building Trades</b>	<b>Building Trades</b>
22338VIC <b>Certificate II in Building &amp; Construction</b> Carpentry Pre-app	22338VIC <b>Certificate III in Building &amp; Construction</b>
22499VIC <b>Certificate II in Electrotechnology</b> Pre-vocational	UEE30820 <b>Certificate III in Electrotechnology</b>
MSF20516 <b>Certificate II in Furniture Making Pathways ~</b>	CPC31920 <b>Certificate III in Joinery</b>
22569VIC <b>Certificate II in Plumbing Pre-app</b>	CPC32420 <b>Certificate III in Plumbing</b> General Plumber Roofing & Mechanical
<b>Community Services</b>	<b>Community Services</b>
CHC32015 <b>Certificate III in Community Services *</b>	CHC42021 <b>Certificate IV in Community Services</b>
<b>Cookery and Hospitality</b>	<b>Cookery and Hospitality</b>
SIT20322 <b>Certificate II in Hospitality</b>	SIT30616 <b>Certificate III in Hospitality</b>
SIT20421 <b>Certificate II in Cookery</b>	SIT30821 <b>Certificate III in Commercial Cookery</b>
<b>Art and Design</b>	<b>Art and Design</b>
CUA30720 <b>Certificate III in Design Fundamentals</b> Design Basics	CUA50720 <b>Diploma of Graphic Design</b>
CUA30720 <b>Certificate III in Design Fundamentals</b> Graphic Design	CUA41320 <b>Certificate IV in Visual Arts</b> <b>or</b> CUA50720 <b>Diploma of Graphic Design</b>
CUA31020 <b>Certificate III in Screen and Media</b>	
CUA31020 <b>Certificate III in Screen and Media</b> 3D Game Design	
<b>Early Childhood Education</b>	<b>Early Childhood Education</b>
CHC30121 <b>Certificate III in Early Childhood Education and Care*</b>	CHC30121 <b>Certificate III in Early Childhood Education and Care</b>

Learn more  
about our  
VETDSS  
courses  
and **apply  
here!**



## Guaranteed Pathways

The Gordon offers guaranteed places for lots of VETDSS programs into higher level pathway courses at The Gordon. Please see the courses marked with an \*.

## Further information

If you'd like to know more about VET Delivered to Secondary Students, please speak with the VET Coordinator at your secondary college:

VET Delivered to Secondary Students

**P:** 5225 0593

**E:** VETinSchools@gordontafe.edu.au

Or visit us online at [thegordon.edu.au/vetdss](http://thegordon.edu.au/vetdss)

## VETDSS Courses

## Gordon TAFE Pathways

<b>Engineering</b>	<b>Engineering</b>
22470VIC <b>Certificate II in Engineering Studies-</b>	MEM30319 <b>Certificate III in Engineering</b>
<b>Hair &amp; Beauty</b>	<b>Hair &amp; Beauty</b>
SHB30221 <b>Certificate III in Make-Up*</b>	SHB30121 <b>Certificate III in Beauty Services*</b>
SHB20216 <b>Certificate II in Salon Assistant</b>	or
SHB30121 <b>Certificate III in Beauty Services *</b>	SHB30416 <b>Certificate III in Hairdressing</b>
<b>Health &amp; Lab Skills</b>	<b>Health &amp; Lab Skills</b>
HLT33015 <b>Certificate III in Allied Health Assistance</b>	HLT33115 <b>Certificate III in Health Services Assistant</b>
MSL30118 <b>Certificate III in Laboratory Skills-</b>	MSL40118 <b>Certificate IV in Laboratory Tech</b>
<b>Supported Learning Programs</b>	<b>Supported Learning Programs</b>
FBP01221 <b>Certificate I in Baking</b>	22567VIC <b>Certificate I in Transition Education and</b>
22567VIC <b>Certificate I in Transition Education</b>	22566VIC <b>Certificate I in Work Education</b>
<b>Technology</b>	<b>Technology</b>
22589VIC <b>Certificate III in Emerging Technologies</b>	ICT40120 <b>Certificate IV in Information Technology</b>
ICT30120 <b>Certificate III in Information Technology*</b>	or
	22603VIC <b>Certificate IV in Cyber Security</b>

### Important notes:

- Courses are subject to change without notice.
- Courses are subject to minimum number of students enrolling.
- The Gordon Pathways are just some of the courses you might like to undertake. Please see the website for a full list of pathway courses.
- VETDSS courses must be organised through your secondary school. Not all VETDSS courses are offered at every school.

- This course is in transition. The course code, title, units and content may change in future. Further information will be provided on The Gordon website, upon enrolment and/or during the course of your training.

# Student Support

As a Gordon student, you can access a wide range of resources and support services to ensure your study experience is the best it can be. We provide the following services to make your life easier.

Learn more  
here!



## Aboriginal Education Support

'Kitjarra wurrun-ngeen' is located at our Geelong City Campus. It provides assistance and support to Indigenous students including course information, mentoring, confidential and financial advice, information on Abstudy and assistance schemes, as well as tutoring services. Kitchen and study facilities are also available.

## Bookshop

Located at our East Geelong Campus, our bookshop provides textbooks, specialist equipment and uniforms, stationery items, plus everyday items from postage stamps to greeting cards. For added convenience, order online and have your order delivered directly to your campus for collection.

## Cafeterias

Open every weekday, our City and East kitchen serve a great selection of hot and cold breakfast and lunch options. On the go? Pick up a sweet, savoury or energy fueled snack, along with an espresso coffee or chilled drink from the fridge.

## Careers Services

Our Careers Team and Skills and Jobs Centre provide free and confidential career and employment support to current and future students. Book your career counseling appointment or join our workshops to gain practical advice and assistance with job applications, resumes, interview skills and employment information.

## Counselling

For help with personal matters, financial queries or problems with your course, drop in or make an appointment to see a student counsellor, who are here to support you with your studies. The service is free and confidential, with offices located at the Geelong City and East Geelong Campuses, and by appointment in Wyndham.

## Customer Service

Customer service is the central starting point for advice and support for students. The team can assist with applications, fees, payments plans, refunds, travel concessions, course information, results, ID cards and general enquiries.

## Disability Inclusion Services

We provide support to enable students impacted by a disability, health or medical condition to access and participate in education and training. Our services are provided free to eligible students and operate across all campuses.

## eCentral

eCentral provides access to your own 'portal' of information: update your details, make enquiries, apply for courses, view your application status, communicate with The Gordon, manage your enrolments and payments, apply for scholarships and VET student loans, access course materials, view your results, and see completion details.

## Free Wi-Fi and Microsoft Office 365

Free Wi-Fi is available across all campuses via your student logon protocol. Access any web-based resource such as the Student Portal, Gordon Online or email.

As a Gordon student, you can also access the latest version of Microsoft Office 365 for free.

# the Gordon

## Student Serv

### Gordon International

We offer a wide range of accredited courses and English language programs for international students. We work closely with our educational areas and support services to assist international students to achieve their study and career goals.

### Inclusive Spaces

Located at all campuses, our inclusive spaces include quiet rooms for you to withdraw, regulate or relax. We also have non-denominational prayer rooms for your use and our queer spaces provide a quiet retreat for LGBTQI+ students and allies, with books, resources and room to relax.

### Student Residence

Located at the East Geelong Campus (and only five minutes drive from the City Campus), our Student Residence is a small community renowned for its friendly and welcoming environment. It includes three separate wings with 50 spacious and furnished bedrooms, including a queen-sized bed. Fully-equipped kitchen and bathroom areas are shared between four residents, and living areas are centrally located with couches, TV and DVD facilities. The residence also offers many support services, activities and opportunities to meet new friends and build independent living skills. Like to check it out? Call the residence on 5246 6132 to arrange a personalised tour.

### Learning Support

Our Study Support Centres are located at our Geelong City and East Geelong libraries or online. Our experienced teachers can assist with enhancing your study skills, including planning assignments, time management and referencing information, along with developing your literacy, language, numeracy and digital skills.

### Library Services

Our libraries, located at our Geelong City and East Geelong Campuses, provide a range of electronic and hard copy resources, including books, DVDs, journals and streamed videos. Access to PCs, Wi-Fi, photocopying and printing facilities is also available.

### Key Contact Numbers

Aboriginal Education Support

**5225 0859**

Career Services

**5225 0700**

Counselling Service

**5225 0963**

Customer Service

**5225 0600**

Disability Inclusion Services

**5225 0835**

Gordon International

**5225 0920**

Library

**5225 0812**

Student Residence

**5246 6132**

# Study your way

## While still in secondary school...

### **VET Delivered to Secondary Students**

Combine your VCE studies with hands-on skills and a national qualification. A VET Delivered to Secondary Students program allows you to experience a career you may be considering, adds to the eligibility requirements for VCE, and may contribute to your ATAR score. Choose from more than 25 programs in a range of areas. Speak to your school VET coordinator or check out our VET Delivered to Secondary Students guide for more information.

### **School-based Apprenticeships and Traineeships (SBAT)**

This is a great option if you would like to start an apprenticeship or traineeship, and also finish secondary school. Once you've secured an employer, you can combine your SBAT with your VCE studies, which can reduce the amount of time required to complete your qualification after secondary school. Speak to your school VET Coordinator for more information about your options.

## An alternative to secondary school...

### **VCE - The Gordon**

Whether returning to study after a break or looking for a fresh start The Gordon has options for you. The Gordon is Geelong's only alternative provider for the Victorian Certificate of Education (VCE). You can complete your VCE, or if you are more hands-on, your VCE Vocational Major with us at our East Geelong Campus.

### **Victorian Pathways Certificate**

#### **Pathways Certificate**

Designed for students in Years 10, 11 and 12 who would benefit from an individualised program at a more accessible level than the VCE or VCE VM. From here you can move into a senior secondary qualification, entry level vocational education and training (VET) course, or straight into the workforce.

## After secondary school...

### **Apprenticeships and Traineeships**

Combine paid work with structured training, leading to a nationally-recognised qualification and great industry skills to set you up for your future career. Apprenticeships are offered across building trades, engineering, automotive, hairdressing, horticulture and cookery. Traineeships are even broader – you can do one in almost any field! The first step is finding an employer willing to employ you. The Gordon works with employers to help deliver and assess your training, and you may spend some time at one of our campuses for training throughout your studies.

### **Certificates**

The Gordon offers more than 100 certificate courses, from level I to IV, in a broad range of areas. Certificate courses are a great starting point for your further study and lead to higher level diploma and advanced diploma courses.

### **Diplomas and Advanced Diplomas**

These are the highest level of courses offered at The Gordon, providing highly developed and specialised skills in your chosen field. They often include work placement and industry projects, and can lead to great employment opportunities. Diplomas and advanced diplomas can also give you credit for prior learning, and some even provide a guaranteed pathway to university.

# Where can you find us?

The Gordon has four campuses across Geelong and Wyndham offering you choice, convenience and great lifestyle benefits. Not only are we close to the city, country and coast, our region also offers affordable living and a wonderful sense of community.



## Geelong City Campus

Our Geelong City Campus has a unique blend of historic architecture and modern training facilities, including our brand-new \$23.5 million dollar culinary school. We are conveniently located in the Geelong city centre, opposite the Geelong Railway Station.

### What's here?

- Art and design studio
- Davidson restaurant
- Nursing lab
- Science lab
- Library
- Kitjarra Centre
- The Studio
- The Gordon Culinary School
- The Gordon Gallery
- The Gordon Skills and Jobs Centre.



## East Geelong Campus

Located just 10 minutes from the Geelong City Campus, our East Geelong Campus is home to state-of-the-art trade training facilities and our on-campus accommodation.

### What's here?

- Our trades campus
- Automotive
- Building trades and design
- IT and Engineering
- Animal studies
- Student residence
- Library
- East Kitchen (Café).



## Watton Street Campus

Located in the heart of Werribee's city centre, this campus includes general classrooms, practical training and informal learning spaces.

### What's here?

- Nursing
- Individual support
- Customer Service
- Pathology.



## Werribee Princes Campus

Our campus offers students access to quality training rooms, dedicated spaces for student services and career advice.

### What's here?

- Animal studies
- Customer Service
- Early Childhood Education and Care
- Community Services
- Health Services.



# Pathways through The Gordon

This flow chart provides a general guide to each course level, the duration and entrance requirements, and the pathway to further study. Course duration is indicated in full-time, and particular courses have their own part-time equivalent. Please check our website for specific course details.



**Students under 17 years** (15 to 16 years of age) are subject to the national youth participation requirement which states young people must complete Year 10 and then participate in full-time education, training or employment until age 17. For more information on this requirement visit [education.vic.gov.au](http://education.vic.gov.au)



# Pathways to university

**Did you know that Gordon diplomas and advanced diplomas can create a pathway to university? We have partnerships with a number of leading universities that can provide entry and credit into a range of degree programs.**

## What are the benefits?

- Develop your further study and industry skills first.
- Gain two qualifications instead of one.
- Start working in your career field (after TAFE) while completing uni.
- Reduce your total study time at uni with credit for your Gordon studies.
- Save money.
- Boost your future employment and career prospects.

## TAFE versus university – what’s the difference?

**Do you learn things best by reading and listening or by doing and practising? This may help you choose if TAFE or university is best for you. The career you’d like to have will sometimes determine the type of learning you will undertake.**

	TAFE	University
Style of learning	Mostly hands-on supported by theory.	Mostly theory with some hands-on work (depending on field of study).
Teachers	Industry trained and qualified.	Academics, researchers, industry professionals.
Class structure	Classes and workshops. 12 - 20 people per class. One teacher per subject.	Lectures: 50 - 700 people. Tutorials and practicals: 15 - 30 people, one tutor per subject.
Contact hours	25 - 35 per week (full-time). Minimises homework and independent study time.	8 - 25 per week (full-time). Significant independent study time required.
Qualifications	Certificate I-IV, Diploma, Advanced Diploma.	Bachelor Degree, Honours, Masters, PhD.
Entry Requirements	Year 10-12 (or equivalent literacy and numeracy skills). No ATAR. May be special entrance requirements.	Year 12 VCE (ATAR), a related diploma or advanced diploma qualification, or mature age. May be prerequisites and/or special requirements.
Fees	Varies based on individual circumstances and eligibility. Concessions may be available for certificate courses. VET Student Loans available for some diploma and advanced diploma courses.	Varies based on individual circumstances and eligibility. HECS-HELP available.

# Pathways with formal arrangements



After completing a diploma or advanced diploma qualification at The Gordon, you may be eligible for a guaranteed entry pathway into a range of degrees at Deakin University or Torrens University, with whom we have formal pathway arrangements. The following table outlines the pathways to a degree with our partner universities once you successfully complete the relevant qualification at The Gordon. This should be used as a guide only. Up-to-date information is available on the relevant university website. The number of credit points awarded will depend on the units you have completed at The Gordon, and the duration of your degree may be reduced. This will be assessed on a case-by-case basis.

## How does it work?

Guaranteed entry pathways into university courses are subject to meeting particular requirements. Once you have successfully completed the approved Gordon course, you must complete the appropriate forms to receive a conditional offer from the relevant university. Applications will be required in the preceding periods leading into the following academic teaching period (semester or trimester). Due dates apply. For further information, refer to the relevant university's website.

The Gordon Course	University course
Any Diploma or Advanced Diploma at The Gordon	Bachelor of Arts Bachelor of Communication Bachelor of Creative Arts Bachelor of Design Bachelor of Film, Television and Animation
FNS50222 Diploma of Accounting	Bachelor of Business Bachelor of Business/ Bachelor of Arts
FNS50222 Diploma of Accounting	Bachelor of Commerce (Accounting) Bachelor of Business Bachelor of Business (Entrepreneurship) Bachelor of Business (Marketing) Bachelor of Business (Sport management)
22477VIC Advanced Diploma of Building Design (Architectural) CPC50220 Diploma of Building and Construction (Building)	Bachelor of Commerce Bachelor of Construction Management (Honours) Bachelor of Design (Architecture)

The Gordon Course	University course
CHC52021 Diploma of Community Services	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Criminology/ Bachelor of Psychological Science Bachelor of Psychological Science Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/ Bachelor of Commerce Bachelor of Criminology/ Bachelor of Cyber Security Bachelor of International Studies Bachelor of Arts (Psychology)
CHC50121 Diploma of Early Childhood Education and Care	Bachelor of Early Childhood Education







University Pathways here!



The Gordon Course	University course
MEM50212 Diploma of Engineering - Technical	Bachelor of Civil Engineering (Honours) Bachelor of Electrical and Electronics Engineering (Honours) Bachelor of Mechanical Engineering (Honours) Bachelor of Mechatronics Engineering (Honours)
CUA41320 Diploma of Graphic Design	Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Science/ Bachelor of Arts Bachelor of Business/ Bachelor of Arts Bachelor of Arts (Psychology)
SIT50422 Diploma of Hospitality Management	Bachelor of Business Bachelor of Business/ Bachelor of Arts Bachelor of Public Health and Health Promotion/ Bachelor of Commerce
SIT50422 Diploma of Hospitality Management	Bachelor of Business BBUS23 80 HLT54121
MSL50118 Diploma of Laboratory Technology	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/ Bachelor of Commerce Bachelor of Forensic Science Bachelor of Marine Science Bachelor of Arts/ Bachelor of Science Bachelor of Zoology and Animal Science
BSB50420 Diploma of Leadership and Management	Bachelor of Business Bachelor of Business/ Bachelor of Arts
BSB50420 Diploma of Leadership and Management	Bachelor of Commerce (Accounting) Bachelor of Business Bachelor of Business (Entrepreneurship) Bachelor of Business (Marketing) Bachelor of Business (Sport management)

The Gordon Course	University course
HLT54121 Diploma of Nursing	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Arts (Psychology) Bachelor of Psychological Science Bachelor of Criminology/ Bachelor of Psychological Science Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/ Bachelor of Commerce
HLT54121 Diploma of Nursing	Bachelor of Nursing
HLT52015 Diploma of Remedial Massage	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts
BSB51319 Diploma of Work Health and Safety	Bachelor of Health Sciences Bachelor of Health Sciences/ Bachelor of Arts Bachelor of Public Health and Health Promotion Bachelor of Public Health and Health Promotion/ Bachelor of Commerce

	Course delivered by Deakin University	
	Course delivered by Torrens University	

~ This course is in transition.  
The course code, title, units and content may change in future.  
Further information will be provided on The Gordon website, upon enrolment and/or during the course of your training.

Pathways listed above are current and correct at the time of print.  
Please refer to the university's website for the most current status of all pathway courses.

# How to apply

We're here to help

(03) 5225 0600

custservice1@gordontafe.edu.au

The Gordon has two main methods to apply for entry into a course:

- Directly to The Gordon (online).
- Via an Australian Apprenticeship Network Support Provider.

## Direct application

For all on-campus courses, direct applications are made online via The Gordon website. Apply directly from your course page. You can do this from home or at The Gordon, with assistance from our Customer Service team. Once your application is received, you will be notified of any additional requirements (i.e. interview) and a letter of offer if your application is successful.

## Apprenticeships and traineeships

To become an apprentice or trainee, you first need to find an employer. Australian Apprenticeship Support Network providers can assist you with this and will also start your application and enrolment process. Once you have a training contract, you can then be referred to The Gordon. See our website for a list of contacts.

## Entry and selection requirements

Each course has its own specific entrance and selection criteria, so it's important you review these requirements before applying.

- Most courses will identify a minimum literacy or numeracy level as an entrance requirement.
- Some courses may specify additional application requirements.

These include but are not limited to the following:

- Compulsory information session
- Interview
- Folio
- Course Specific Test/Assessment
- Prerequisite units or courses.

You'll find all specific course requirements and key dates on our website [thegordon.edu.au](http://thegordon.edu.au).

## Pre-training review

To meet National Registered Training Organisation standards, all eligible students are required to undertake a pre-training review prior to the commencement of studies.

This includes a literacy and numeracy assessment relevant to their course.

If a student cannot meet the required level, they may still be accepted into the course and enrolled in additional subjects to help build the skills needed to successfully complete the program.

## Fees

Studying at TAFE will incur some fees. These largely depend on whether you meet the Victorian Skills First program eligibility criteria. The eligibility criteria include (but are not limited to) citizenship, age, course qualification and the courses you will and have undertaken. Course fees are made up of three components:

1. Tuition contributions - varies from course to course. A large portion of the tuition is subsidised by the Victorian Government for eligible students.
2. Education Levy - directly contributes to funding learner support services and applies to all students.
3. Resource or materials fees - includes resources associated with the course, both physical and electronic.

These fees will vary according to the course being undertaken. Your fees will be calculated at the time of enrolment. Any additional enrolment will attract the appropriate additional fees. Students not eligible for government subsidised fees will pay a fee-for-service rate.

Contact Customer Service at (03) 5225 0600 or check our website for specific information on course fees, concessions, loans, payments and credit transfers. Note: Published fees are indicative only and subject to change given individual circumstances at enrolment.



Social media for students







Want to live  
on campus  
Learn more  
**here!**



## Student residence

The Gordon Residence is a safe and supportive living environment for students looking for long term accommodation as well as short term rooms for apprentices during their blocks of schooling. Located at the East Geelong Campus, approximately 5 minutes drive from the City Campus, the residence comprises three separate wings, accommodating 50 furnished bedrooms.

## Skills and Jobs Centre

The Gordon Skills and Jobs Centre offers free support for job seekers in the Geelong and Wyndham communities. We can help you with job applications, course advice, general career information and job search strategies.

Come on in for:

- Confidential appointments with a trained career advisor
- Workshops on all stages of the application process
- Industry Insight panels with local employers
- Access to computers and internet at our Geelong City Campus hub.

### Questions?

**P** (03) 5225 0700

**E** [skillscentre@gordontafe.edu.au](mailto:skillscentre@gordontafe.edu.au)

**W** [skillscentregelong.org.au](http://skillscentregelong.org.au)

**Bookings are essential for all workshops, panels, programs and appointments.**

# Quality Training Guarantee

## The Gordon's Vision

The Gordon's vision is to be the first choice in our markets and the leader in our field.

We are committed to complying with all our regulatory requirements as a Registered Training Organisation (RTO) in the vocational education and training (VET) sector.

## The VET Quality Framework

As a quality assured RTO The Gordon has a regulatory obligation to comply with the requirements of the VET Quality Framework. The framework includes the

- Standards for Registered Training Organisations (RTOs) 2015
- Australian Qualifications Framework
- Fit and Proper Person Requirements
- Financial Viability Risk Assessment Requirements
- Data Provision Requirements

A complete version of the VET Quality Framework is available at [asqa.gov.au](https://www.asqa.gov.au)

## Student Safety

Our commitment to student safety The Gordon is committed to complying with the Victorian Child Safe Standards.

The Gordon has a zero tolerance approach to any form of abuse and will do all that is possible within its powers to prevent or minimise the opportunity of a young person under its care being abused or facing/suffering further harm.

We recognise that our students come from diverse backgrounds, cultures and abilities. We understand you may require a tailored and sensitive approach to meet your safety and wellbeing needs.

## Skills First Quality Charter

The Gordon as a quality RTO has obligations under the current TAFE VET Funding Contract - Skills First Program which include following the six key principals of the Skills First Quality Charter.

- Principal 1: Commitment to serving the public interest
- Principal 2: Accountable and Effective Governance
- Principal 3: Informed choice of course and provider and awareness of essential training entitlement
- Principal 4: Deliberate planning of training program
- Principal 5: High quality delivery of training and assessment
- Principal 6: Responsive feedback systems

A complete version of the Quality Charter is available on our website [the gordontafe.edu.au](https://www.thegordontafe.edu.au)

## Geelong

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### Geelong City Campus

2 Fenwick Street,  
Geelong, Victoria, 3220

### East Geelong Campus

Boundary Road,  
East Geelong, Victoria, 3219

## Wyndham

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### Werribee Campus

24 Watton Street,  
Werribee, Victoria, 3030

### Werribee Princes Campus

180 Princes Highway,  
Werribee, Victoria, 3030

## Contact us

**P:** (03) 5225 0600

**E:** [courinfo@gordontafe.edu.au](mailto:courinfo@gordontafe.edu.au)

**Mail:** Private Bag 1, Geelong Mail Centre  
Victoria, Australia, 3221



### Accessibility enquiries

(03) 5225 0835 or email  
[disabilitysupportservices@gordontafe.edu.au](mailto:disabilitysupportservices@gordontafe.edu.au)



### Hearing or speech impaired?

Call us via the National Relay Service  
TTY/Voice 133677  
Speak and Listen (SSR) 1300 555 727

## Please note:



All information is correct at time of printing  
(January 2024). Refer to website for  
latest information, [thegordon.edu.au](http://thegordon.edu.au)

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